Contact Officer: Andrea Woodside

COUNCIL

KIRKLEES COUNCIL

At the Annual Meeting of the Council of the Borough of Kirklees held at Huddersfield Town on Wednesday 21 May 2025

PRESENT

The Mayor (Councillor Elizabeth Smaje) in the Chair

COUNCILLORS

Councillor Masood Ahmed
Councillor Itrat Ali
Councillor Ammar Anwar
Councillor Ali Arshad
Councillor Donna Bellamy
Councillor Cahal Burke
Councillor Martyn Bolt
Councillor Moses Crook
Councillor Aziz Daji
Councillor Paola Antonia Davies
Councillor Tyler Hawkins
Councillor Lisa Holmes
Councillor Charles Greaves
Councillor Jo Lawson
Councillor Vivien Lees-Hamilton
Councillor Viv Kendrick
Councillor Tony McGrath
Councillor Matthew McLoughlin
Councillor Paul Moore
Councillor Darren O'Donovan
Councillor Amanda Pinnock
Councillor Kath Pinnock
Councillor Jane Rylah
Councillor Cathy Scott
Councillor Joshua Sheard
Councillor Anthony Smith
Councillor Mohan Sokhal
Councillor Mark Thompson
Councillor Sheikh Ullah
Councillor Habiban Zaman
Councillor Munir Ahmed
Councillor Karen Allison
Councillor Bill Armer
Councillor Timothy Bamford
Councillor Tanisha Bramwell
Councillor Andrew Cooper
Councillor Eric Firth
Councillor Nosheen Dad
Councillor Hanifa Darwan
Councillor David Hall
Councillor Caroline Holt
Councillor James Homewood
Councillor Musarrat Khan
Councillor Susan Lee-Richards
Councillor Zahid Kahut
Councillor Harry McCarthy
Councillor Hannah McKerchar
Councillor Andrew Marchington
Councillor Alison Munro
Councillor Carole Pattison
Councillor Andrew Pinnock
Councillor Ashleigh Robinson
Councillor Imran Safdar
Councillor Angela Sewell
Councillor Will Simpson
Councillor Richard Smith
Councillor John Taylor
Councillor Graham Turner
Councillor Alex Vickers

1 To Elect the Mayor for the 2025/2026 Municipal Year

Councillor Elizabeth Smaje was elected as Mayor of the Borough for the 2025/2026 Municipal Year.

2 To Appoint the Deputy Mayor for the 2025/2026 Municipal Year

Councillor Munir Ahmed was appointed as Deputy Mayor of the Borough for the 2025/2026 Municipal Year.

3 Announcements by the Mayor and Chief Executive

There were no announcements.

4 To approve the Minutes of the Ordinary Meeting of the Council held on 23 April 2025

RESOLVED – That the Minutes of the Ordinary Meeting of Council held on 23 April 2025 be approved as a correct record.

5 Declaration of Interests

No interests were declared.

6 Apologies for Absence

Apologies for absence were recorded on behalf of Councillors Addy, Amin, Butt, Brook, J Lawson, Longstaff and A Zaman.

7 Proposed Revisions to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee)

It was moved by Councillor Taylor, seconded by Councillor Homewood and

RESOLVED – That the revisions to Contract Procedure Rules, as set out within the report, be approved.

8 Proposed Revisions to Financial Procedure Rules (Reference from Corporate Governance and Audit Committee)

It was moved by Councillor Taylor, seconded by Councillor Homewood and

RESOLVED – That the revisions to Financial Procedure Rules, as set out within the report, be approved.

9 Proposed Amendments to the Council's Corporate Code of Governance (Reference from Corporate Governance and Audit Committee)

It was moved by Councillor Taylor, seconded by Councillor Homewood and

RESOLVED – That the revisions to the Council’s Corporate Code of Governance, as set out within the report, be approved.

10 Proposed Revisions to the Council's Constitution (Reference from Corporate Governance and Audit Committee)

It was moved by Councillor Taylor, seconded by Councillor Homewood and

RESOLVED –

1) That the changes made to the Constitution in the 2024-2025, as set out at Appendix 1 of the report, be noted.
2) That approval be given to the Constitutional amendments, as recommended by Corporate Governance and Audit Committee and set out within the report.

3) That, in respect of Council Procedure Rule 11(6), it be agreed that the practise of publishing written responses to written questions in advance of the meeting, in accordance with the current constitutional requirement, be endorsed.

11 Dates of Council Meetings for the 2025/2026 Municipal Year (Reference from Corporate Governance and Audit Committee)

It was moved by Councillor Taylor, seconded by Councillor Homewood and

RESOLVED – That the Schedule of Council Meetings for the 2025/2026 Municipal Year be approved.

12 Appointment of Committees, Boards and Panels

It was moved by Councillor Sokhal, seconded by Councillor R Smith and

RESOLVED - That approval be given to the establishment of the Committees, Boards and Panels as listed within this report, in accordance with the Council's Constitution.

13 Allocation of Seats

It was moved by Councillor Sokhal, seconded by Councillor R Smith and

RESOLVED –

1) That the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 shall not apply to Overview and Scrutiny Management Committee and Health and Wellbeing Board, for the ensuing Municipal Year.
2) That the number and proportion of Members of Committees, Boards and Panels be in accordance with the report as set out at Agenda Item 13.
3) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to make any changes to appointments in consultation with Group Business Managers, based upon revised proportions.

14 Membership of Committees, Boards and Panels

(Prior to the consideration of this item, the Leader of the Council gave notice of the appointment of Cabinet Members and Cabinet Portfolios for the forthcoming municipal year).

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

RESOLVED –

1) That the memberships, as set out in the tabled report, be approved and that the allocation of any outstanding places on any Committees, Boards and Panels, or subsequent amendments, be delegated to Group Business Managers.
2) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to make any changes to appointments in consultation with Group Business Managers, based upon revised proportions.

15 Dates and Times of Committees, Boards and Panels

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

RESOLVED - That the dates and times of meetings of Committees, Boards and Panels be in accordance with the schedule at Agenda Item 15.

16 Appointment of Members to Joint Authorities

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

RESOLVED –

1) That the Leader of the Council be appointed as Kirklees Council's Elected Member for the West Yorkshire Combined Authority (WYCA), with the Deputy Leader as the WYCA Substitute Member and notes that these members will also be appointed to the WYCA Governance and Audit Committee and the WYCA Finance, Resources and Corporate Committee.
2) That authority be delegated to the Chief Executive, in consultation with Group Leaders, WYCA's Managing Director and other West Yorkshire Chief Executives, to appoint the 3 additional Members to WYCA and their substitutes, so that the 8 constituent council members taken as a whole reflect the balance of political parties for the time being among members of WYCA's constituent councils, so far as reasonably practicable.
3) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with the Group Business Managers, to nominate members to WYCA's Transport Committee, 4 members; 2 Ordinary, 1 Transport Engagement Lead, 1 Transport Portfolio Holder, and note that WYCA will appoint to the two Deputy Chair roles.
4) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with Group Business Managers, to nominate Members and substitutes to the WYCA Overview and Scrutiny Committee.
5) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with Group Business Managers, to (i) confirm any relevant Portfolio Holder to be appointed, or (ii) make any additional/revised nominations, to any WYCA Committee or Panel, as requested by WYCA after this Annual Meeting.
6) That it be noted that Kirklees has 1 place (for the Portfolio Holder or most appropriate Member) on each of the five-WYCA Committees

(i) Business, Economy and Innovation Committee
(ii) Climate, Energy and Environment Committee
(iii) Place, Regeneration and Housing Committee
(iv) Employment and Skills Committee
(v) Culture, Heritage and Sports Committee

7) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with the Group Business Managers, to appoint a representative and substitute to the West Yorkshire Business Board – Leeds City Region Enterprise Partnership.
8) That in order to fill places on (i) West Yorkshire Fire and Rescue Authority, and (ii) West Yorkshire Police and Crime Panel, authority be delegated to the

Service Director (Legal, Governance and Commissioning), in consultation with Group Business Managers, to determine the allocation.

9) That authority be delegated to the Service Director (Legal, Governance and Commissioning), in consultation with Group Business Managers, to determine the appointment of Elected Members/Representatives to the remaining Joint Authorities not otherwise set out within the report.

17 Appointments to Outside Bodies and Other Committees

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

RESOLVED –

1) That Council notes that Group Business Managers will put forward nominations to the Service Director – Legal, Governance and Commissioning to fill places or make any adjustments to nominees, as appropriate, following Annual Council.

2) That those bodies with executive functions be referred to the Leader of the Council to put forward nominations.

3) That, in relation to the Yorkshire Purchasing Organisation Management Committee, Council agrees to waive political balance rules which apply in accordance with Section 17 of the Local Government and Housing Act 1989 (this requires approval with no Member voting against).

4) That, Council delegate authority to the Leader, in consultation with Group Business Managers, to nominate one nominee and a substitute to the Yorkshire Purchasing Organisation (YPO) Management Committee and to nominate a Director to the associated limited company: YPO Procurement Holdings Ltd.

5) That authority be delegated to the Group Business Managers to determine which of the two appointed Members on Kirklees Active Leisure will be authorised, for the purposes of Member meetings (distinct from Director meetings), to exercise a vote, pursuant to Section 323 of the Companies Act 2006.

18 Appointment of Spokespersons for Joint Committees and External Bodies

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

RESOLVED –

1) That the nomination of spokespersons to reply to oral questions at meetings of Council, on behalf of Kirklees Active Leisure and West Yorkshire Police and Crime Panel, be delegated to Group Business Managers for determination.

2) That it be noted that the Member appointed by Council to the West Yorkshire Combined Authority will be the spokesperson for that body and its Committees.

3) That it be noted that the Member appointed to the post of Transport Engagement Lead on the WYCA Transport Committee will be the spokesperson for that body.

4) That it be noted that the spokespersons for the West Yorkshire Fire and Rescue Authority and West Yorkshire Joint Services Committee will be notified by those bodies.

5) That the appointed spokesperson for the West Yorkshire Adoption Joint Committee (One Adoption) be the relevant Cabinet Portfolio Holder.

19 Appointment of Chairs of Committees, Boards and Panels

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

RESOLVED – That the appointment of Chairs of Committees and Panels be in accordance with the schedule below;

Appeals Panel – Councillor Longstaff
Corporate Governance and Audit Committee – Councillor Taylor
District Wide Planning Committee – Councillor Ullah
Health and Wellbeing Board – Councillor Addy
Licensing and Safety Committee – Councillor A U Pinnock
Overview and Scrutiny Management Committee – Councillor Burke
Personnel Committee – Councillor Pattison
Standards Committee – Councillor Armer
Strategic Planning Committee – Councillor Homewood
Statutory Officer Dismissal Committee – Councillor Crook
Scrutiny Panel (Childrens) – Councillor Ali
Scrutiny Panel (Environment and Climate Change) – Councillor Cooper
Scrutiny Panel (Growth and Regeneration) – Councillor Amin
Scrutiny Panel (Health and Adult Social Care) – Councillor J D Lawson